

IC Memorandum 10-34



To: KEHP Insurance Coordinators

From: Department of Employee Insurance (DEI)

Re: List of Dependents 19-26 – ENTRUST– State Agencies and Health Departments

Date: October 7, 2010

We would like to send you a list of KEHP members from your agency who have dependents age 19-26 and who are required to submit the affidavit "2011 Certification of Dependent Eligibility" by December 20, 2011. We also plan to send an update in late November to let you know who has not complied.

Because of budget constraints, we must be able to send this and other communication through encrypted e-mail, ENTRUST. We will not be able to fax or mail lists. Your agency **MUST** have the ability to receive encrypted email through Entrust.

Good News! COT-E-Mail team has informed us that Entrust can now be made available **free of charge** to all e-mail account holders whose e-mail domains are managed by the Commonwealth Office of Technology (COT). The COT Team has asked that all requests for ENTRUST installation go through your IT support department, who in turn, will coordinate with the COT Support Team for the necessary processes. Once installed, this will allow encrypted e-mails to be sent and received. There is no charge for this additional service.

Please contact your IT support team and make arrangements to have the ENTRUST application installed. We will be sending the list of dependents on October 12, 2010.

If you have questions please contact your IT support department.

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

Web Site: <http://kehpn.ky.gov>
Wellness Hotline: 877-KEHP-WELL

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